

LONG BEACH UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
4400 Ladoga Avenue  
Lakewood, CA 90713

MINUTES

Regular Meeting

February 5, 2015

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Stacey Lewis, Chairperson, on Thursday, February 5, 2015 at 8:15 a.m. in B Building, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Stacey Lewis

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Stacey Lewis  
Linda Vaughan  
Terence Ulaszewski

MINUTES OF REGULAR MEETING APPROVED

A motion was made by Mr. Ulaszewski, seconded by Ms. Vaughan, and the motion carried unanimously, to approve the minutes of the Regular Meeting of January 22, 2015.

<u>Roll-Call vote</u>	<u>Ayes</u>	<u>Noes</u>
Stacey Lewis	X	
Linda Vaughan	X	
Terence Ulaszewski	X	

RECEIVE CORRESPONDENCE

No correspondence was received.

PUBLIC HEARD

No public comments were heard.

REPORT FROM INTERIM EXECUTIVE OFFICER

Interim Executive Officer Heineke reported the Summer School calendar is on the website.

Ms. Heineke also reported with an attendance of about 230, the CSPCA conference in San Diego was a success. The 2016 CSPCA conference is scheduled for February 25 - February 28, 2016 in Anaheim, California.

Dale Culton, Certification Services Manager, reported he attended a seminar on the changes to PERS and STRS retirement plans.

Mary Cates, Human Resources Supervisor, announced Summer School applications are on the District and Personnel Commission website and have been distributed via email to all sites.

Marilyn Balmer, Personnel Analyst, reported, since the addition of the provisional Human Resources Technician in Recruitment and Testing in January, 11 Custodian and 6 Instructional Aide Special recruitments with approximately 852 applicants have been conducted.

Ms. Heineke said she met with Frank Gutierrez, Director, Principal Liaison, to discuss the Custodian substitute challenge.

Ms. Heineke asked the Commission if they would like to consider having a joint open house with CDC when they move into the A wing of the Monroe site. The Commissioners said it sounded like a good idea and would like staff to review that option.

OLD BUSINESS

A motion was made by Mr. Ulaszewski, seconded by Ms. Vaughan, and the motion carried with a unanimous vote of those present to **RATIFY** the job announcement bulletin for Nutrition Services Supervisor II.

A motion was made by Mr. Ulaszewski, seconded by Ms. Lewis, and the motion carried with a unanimous vote of those present to **RATIFY** the job announcement bulletin for Nutrition Services Supervisor III.

NEW BUSINESS

A motion was made by Mr. Ulaszewski, seconded by Ms. Vaughan, and the motion carried with a unanimous vote of those present to **APPROVE** the Instructional Aide-special eligibility list.

OTHER ITEMS

Ms. Vaughan reported she enjoyed attending the CSPCA conference and learning about the new laws. There was discussion on the new California sick leave law.

Ms. Lewis said she was concerned with the age of the technology used in the Personnel Commission offices. She asked Staff to conduct an audit of the current equipment in use and to provide the Commission a report with the cost to replace the aging technology. The Commissioners expressed strong support to replace the aging computers currently in use by Staff and for testing. CSEA Chapter 2 President, Val Pharr said she supports the updating of technology and provided resources that may be able to assist in the procurement of equipment that is being replaced at other sites.

Ms. Lewis said she would be absent from the February 19, 2015 Commission meeting.

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission will be February 19, 2015, at 8:15 a.m. in B Building, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

- CLOSED SESSION                    The Personnel Commission retired to closed session at 8:47 a.m. in accordance with provisions of the Government Code (Section 54957) to consider Public Employee Performance Evaluation, Title: Interim Executive Officer, Personnel Commission and Classified Employment.
- OPEN SESSION                    The Personnel Commission returned to open session at 8:58 a.m. There were no reportable actions taken during closed session.
- ADJOURNMENT                    The Regular Meeting of the Personnel Commission was declared adjourned at 8:59 a.m. with the consent of the members.

Personnel Commission  
LONG BEACH UNIFIED SCHOOL DISTRICT

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Stacey Lewis, Chair

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Patricia Heineke, Interim Executive Officer