



PERSONNEL COMMISSION

PLEASE POST

PERSONNEL COMMISSION MEETING September 18, 2008 MINUTES

Testing Room
Personnel Commission Office
999 Atlantic Avenue
Long Beach, CA 90813

Chairperson Vera Mulkey called the meeting of the Personnel Commission to order at 8:17 a.m. at which time she led the pledge of allegiance to the flag.

COMMISSION MEMBERS PRESENT STAFF MEMBERS PRESENT

Vera Mulkey, Chairperson
Terry Ulaszewski, Member
Chuck Acosta, Member

Ramon Curiel, Executive Officer
Stephanie Jimenez, Sr. Administrative Secretary
Robert Pfingsthorn, Sr. Personnel Analyst
Marilyn Doss, Personnel Analyst
Susan Leaming, Personnel Analyst
Alison Maitlen, Personnel Analyst
Maria Lynn Braunstein, Assoc. Personnel Analyst
Dale Culton, Certification Services Manager
Paula Wiesenhutter, Certification Services Supervisor
Mary Cates, Human Resources Supervisor
Susan Brister, Human Resources Technician
Adriana Araujo-Honorio, Staff Secretary

PRELIMINARY

Guests: Mary Brown, CSEA President; Adrienne Rambo, CSEA Unit A, Vice President;
Dan Ewaskey, CSEA Unit B, Vice President.

HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

None

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REPORT FROM THE EXECUTIVE OFFICER

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Ramon Curiel reported on items of interest from the last Board of Education meeting. He informed the Commission that M.A.T.T.I.E. Academy Charter was revoked at the Board Meeting held on September 16th. Mr. Curiel also reported that Chief Business Officer Stallings contract has been extended for an additional year.

Mr. Curiel also provided the Commissioners with a copy of the Administrative Assignments that went for Board Action on September 16, 2008.

PERSONNEL COMMISSION MINUTES

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The minutes of the September 4, 2008 Personnel Commission Meeting were approved.

REQUEST FOR HEARING IN DISCIPLINARY MATTER

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Per Personnel Commission Rule 11.6, a permanent Custodian requested a hearing regarding his demotion from Lead Custodian to Custodian. The Commission moved this item to Closed Session.

REMOVAL FROM ELIGIBILITY LIST

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Staff submitted a recommendation to remove a name from current eligibility lists per Personnel Commission Rule 4.2.A.7. The individual was not present. The Commission acted to remove Kiree Jabril from current eligibility lists.

BULLETINS

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Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. All job bulletins issued are then to be ratified at the first reasonable opportunity at a Commission meeting. The Commission acted to ratify the following bulletins:

| | | |
|--|------|--------------|
| ASB Financial Technician | Dual | 09-0043-0751 |
| Intermediate Payroll Accounting Technician | Dual | 09-0041-0756 |
| Senior Payroll Accounting Technician | Dual | 09-0042-0762 |

ELIGIBILITY LISTS

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Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

| | | |
|---|-----------|--------------|
| Instructional Aide – Special | Open/Cont | 09-0023-0448 |
| Instructional Aide – Special / Substitutes and LTES | Open/Cont | 09-LTES-0448 |

OTHER ITEMS

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None

NEXT MEETING

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The next regular meeting of the Personnel Commission will be held on Thursday, October 2, 2008. The meeting will be at 8:15 a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

CLOSED SESSION

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The Personnel Commission adjourned to Closed Session at 8:37 a.m. to discuss Ignazio “Tony” Rallo’s request for a disciplinary hearing.

RETURN TO OPEN SESSION

RETURN TO OPEN SESSION

The Personnel Commission returned to Open Session at 9:00 a.m.

The following reportable action was taken during Closed Session:

The Commission acted to authorize a hearing for Ignazio “Tony” Rallo as provided for in the Rules and Regulations. The Commissioners also decided to conduct the hearing themselves. Alternate dates for the hearing were discussed. The Commission directed the Personnel Commission Executive Officer to notify all parties involved of this decision to conduct the hearing and coordinate a hearing date.

ADJOURNMENT

There being no further business, Chairperson Mulkey adjourned at 9:05 a.m.

Respectfully submitted,

Ramon Curiel
Executive Officer