



PERSONNEL COMMISSION

PLEASE POST

PERSONNEL COMMISSION MEETING August 21, 2008 MINUTES

Testing Room
Personnel Commission Office
999 Atlantic Avenue
Long Beach, CA 90813

Chairperson Vera Mulkey called the meeting of the Personnel Commission to order at 8:17 a.m. at which time she led the pledge of allegiance to the flag.

COMMISSION MEMBERS PRESENT STAFF MEMBERS PRESENT

Vera Mulkey, Chairperson
Terry Ulaszewski, Member
Chuck Acosta, Member

Ramon Curiel, Executive Officer
Stephanie Jimenez, Sr. Administrative Secretary
Robert Pfingsthorn, Sr. Personnel Analyst
Marilyn Doss, Personnel Analyst
Alison Maitlen, Personnel Analyst
Maria Lynn Braunstein, Assoc. Personnel Analyst
Dale Culton, Certification Services Manager
Paula Wiesenhutter, Certification Services Supervisor
Mary Cates, Human Resources Supervisor
Susan Brister, Human Resources Technician
Adriana Araujo-Honorio, Staff Secretary
Susan Brister, Human Resources Technician
Judy Marshall, Human Resources Technician

PRELIMINARY

Guests: Mary Brown, CSEA President

HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

None

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REPORT FROM THE EXECUTIVE OFFICER

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Ramon Curiel thanked everyone for taking such good care of business at Personnel Commission during his vacation.

Mr. Curiel informed the Commissioners that the Melgar Hearing was concluded on August 14, 2008. We hope to receive the Hearing Officer's report early next week and hope to review and take action on the Hearing Officer's report at the next Personnel Commission meeting to be held on September 4, 2008.

Mr. Curiel reported on items of interest from the Board Workshop and Board of Education meeting he attended earlier in the week. Mr. Curiel provided Commissioners with copies of the 2008 STAR and AP Test Results for LBUSD, Comparison of Long Beach STAR Results with Similar Large Urban Districts and State Averages and Special Board Workshop Graduation Rates documents. Mr. Curiel also provided copies of the latest Administrative Assignments made at the last Board of Education meeting.

Mr. Curiel asked the Personnel Commission Division heads present to give a brief update of their departments' activities. The staff managers and supervisors gave individual brief reports to the Commission on the current activities of their units.

Mr. Pfingsthorn, Senior Personnel Analyst provided an updated Recruitment and Testing calendar for the Commissioners.

PERSONNEL COMMISSION MINUTES

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The minutes of the August 7, 2008 Personnel Commission Meeting were approved. Revised minutes for January 24, 2008 were also approved.

CLASSIFICATION RESTRUCTURE RECOMMENDATIONS

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The Personnel Commission acted to approve the following classification recommendations per Education Code 45256 and according to Personnel Commission Rules, and with the proviso that if any of these actions were affected by the hiring freeze they may not be implemented until the freeze is lifted:

ELIGIBILITY LISTS

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Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

| | | |
|--|-----------|--------------|
| Child Nutrition Specialist | Dual | 08-0168-3322 |
| Elementary School Office Supervisor - Amended | Prom | 08-0155-3345 |
| Instructional Aide Special | Open/Cont | 09-0017-0448 |
| Instructional Aide Special – Substitutes & LTES | Open/Cont | 09-LTES-0448 |
| Plant Supervisor I | Prom | 08-0186-5026 |
| Plant Supervisor II | Prom | 08-0187-5027 |
| Production Center Supervisor | Prom | 09-0192-5070 |
| School Support Secretary – Amended | Prom | 08-0153-3361 |

OTHER ITEMS

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None

NEXT MEETING

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The next regular meeting of the Personnel Commission will be held on Thursday, September 4, 2008. The meeting will be at 8:15 a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

CLOSED SESSION

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The Personnel Commission adjourned to Closed Session at 8:50 a.m. to review additional documentation received related to the appeal for Cecil Morris.

RETURN TO OPEN SESSION

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The Personnel Commission returned to Open Session at 9:08 a.m.

The following reportable actions were taken during Closed Session:

The Commission acted to sustain staff's recommendation to disqualify Cecil Morris from current eligibility lists and instructed the Executive Officer to notify him of this decision.

ADJOURNMENT

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There being no further business, Chairperson Mulkey adjourned at 9:12 a.m.

Respectfully submitted,

Ramon Curiel
Executive Officer

sj